

## **Study Abroad Withdrawal Process & Refund Policy**

### **Withdrawal Process**

At the time a student has submitted their application with a Fisher affiliated program and paid the appropriate deposit they are considered to be a study abroad student. After this time, if the student chooses to withdraw from the program, they must notify the following:

- Study Abroad Office
- Student Financial Services
- Registrar Office
- Their Study Abroad Program affiliate

If the student is withdrawing from St. John Fisher University for the semester, they must also complete the Withdrawal from the University form available at:

<https://www.sjf.edu/services/registrar/student-information/withdraw/>.

### **Refund Policy**

The \$500 Fisher study abroad fee is non-refundable after the application fee has been submitted to the affiliated program. The Fisher comprehensive fee is only refunded if a full withdrawal from the University is submitted prior to the start of classes. The student will be responsible for all other charges according to the refund policy of the affiliates. This includes but is not limited to tuition, housing, meal plan, airfare, and excursions. These policies are based on the timing of when a student withdraws from the program.

It is the student's responsibility to review the affiliate's terms & conditions and refund policy.

Any balance created from a withdrawal from the program requires payment within 30 days of a final statement. Payment arrangements can be set up with Student Financial Services.